



**ARCHITECTS AND ENGINEERS PROFESSIONAL LIABILITY INSURANCE  
CONSTRUCTION MANAGEMENT INFORMATION SHEET**

Name of Firm: \_\_\_\_\_

1. Estimate the number of projects in the last five years for each of the following categories:  
(Projects may be counted more than once.)

- \_\_\_\_\_ Act as the owner’s representative for overseeing construction and resolving issues on the owner’s behalf.
- \_\_\_\_\_ Responsibility for hiring the general contractor and/or the construction subcontractors.
- \_\_\_\_\_ Responsibility for construction scheduling
- \_\_\_\_\_ Responsibility for construction site safety
- \_\_\_\_\_ Responsibility for construction quality
- \_\_\_\_\_ Authority to stop work on the project
- \_\_\_\_\_ “At risk” for construction costs
- \_\_\_\_\_ “Fast track” projects (construction ongoing while design is being completed)
- \_\_\_\_\_ Other construction management services (please describe):  
\_\_\_\_\_

2. Indicate the type of contracts used for Construction Management services:

- Your standard contract\*                                       Professional association contract form
- Client contract form\*     Other\*

\*Attach a sample of these contract forms.

3. Indicate the type of insurance purchased by the firm for Construction Management projects:

- General Liability                                       Builders Risk                                       Surety Bond

4. Based on construction values, list the five largest Construction Management projects in the last five years:

<u>Name of Project</u>	<u>Location</u>	<u>Type of Project</u>	<u>Construction Value</u>	<u>Completion Date</u>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____