## RESOLUTE PORTFOLIOSM

# For Not-For-Profit Organizations

(Inclusive of Directors & Officers Liability, Employment Practices Liability, Fiduciary Liability and Crime & Fidelity)

INSURANCE RENEWAL APPLICATION-WEST

NOTICE: APPLICABLE TO ALL COVERAGE SECTIONS EXCEPT CRIME & FIDELITY, THE INSURANCE POLICY FOR WHICH THIS APPLICATION IS SUBMITTED, PROVIDES CLAIMS-MADE AND REPORTED COVERAGE, WHICH GENERALLY APPLIES ONLY TO CLAIMS FIRST MADE, AGAINST THE INSUREDS DURING THE POLICY PERIOD OR ANY DISCOVERY PERIOD, IF APPLICABLE, AND REPORTED IN WRITING TO THE INSURER PURSUANT TO THE TERMS THEREIN. THE LIMIT OF LIABILITY TO PAY JUDGMENTS OR SETTLEMENTS WILL BE REDUCED AND MAY BE EXHAUSTED BY PAYMENT OF DEFENSE COSTS. DEFENSE COSTS WILL BE APPLIED AGAINST THE RETENTION AMOUNT.

THE LIMIT OF LIABILITY AVAILABLE TO PAY JUDGMENTS OR SETTLEMENTS UNDER THE LIABILITY COVERAGE SECTIONS OF THIS POLICY SHALL BE REDUCED AND MAY BE EXHAUSTED BY DEFENSE COSTS. THE INSURER IS NOT OBLIGATED TO PAY ANY LOSS, INCLUDING DEFENSE COSTS, AFTER THE LIMIT OF LIABILITY HAS BEEN EXHAUSTED BY PAYMENT OF LOSS, INCLUDING DEFENSE COSTS.

NOTICE: APPLICABLE TO ALL COVERAGE SECTIONS: PLEASE READ THE ENTIRE APPLICATION CAREFULLY, BEFORE SIGNING.

| I.<br>2.                                 | GENERAL INFORMATION Name of Organization:  |  |                          |                               |             |  |  |  |
|--|--|--|--------------------------|-------------------------------|-------------|--|--|--|
|  | Address:   |  |                          |                               |             |  |  |  |
| 3.                                       | City:  | State:   |                          | Zip Code:                     |             |  |  |  |
|  | Nature of B  | Business:                                      |                          |                               |             |  |  |  |
| 4.                                       | Indicate below the coverages for which the Organization Seeks Renewal:   |  |                          |                               |             |  |  |  |
|  |  | tors & Officers Liabi<br>syment Practices Lial |                          | ary Liability<br>and Fidelity |             |  |  |  |
| 5.                                       | Number of Employees (including Subsidaries):   |  |                          |                               |             |  |  |  |
| Tot                                      | tal:   | Full Time::                                    | Part Time:               | In California:                | Volunteers: |  |  |  |
| 6.                                       | Organizatio  | on's total revenues du                         | ring the most recently o | concluded fiscal year end:    | \$          |  |  |  |
| 7.                                       | Organization's total assets as of the most recent fiscal year end:   |  |                          |                               |             |  |  |  |
| 8.                                       | Does the Organization now have recognized tax-exempt status under the U.S. Internal Revenue Code?  Yes No  |  |                          |                               |             |  |  |  |
| 9.                                       | . In the next 12 months is the Organization contemplating (or has the Organization completed within the last year) any merger, acquisition, or divestment, any sale of securities issued by the Organization, any location, facility or office closings, consolidations or layoffs or any reorganization or arrangement with creditors under federal or state law? |  |                          |                               |             |  |  |  |
| If yes, please attach a full explanation |  |  |                          |                               |             |  |  |  |

| II.  | DIRECTORS AND OFFIC  | CERS                          |  |   |                        |  |  |
|--|--|-------------------------------|--|---|------------------------|--|--|
| 1.   | During the past 12 months, has there been any change in the composition of the board of directors?   |                               |  |   |                        |  |  |
|  | If yes, please attach a list of t  | he current board              | members and their outside affil                      |   | 110                    |  |  |
| 2.   | During the past 12 months, has there been any change in services provided?  Yes No If yes, please attach an explanation  |                               |  |   |                        |  |  |
| III.   | EMPLOYMENT PRACTIC   | CES INFORMA                   | ATION  |   |                        |  |  |
| 1.   | Within the last year has the Organization updated its employment practices handbook, its human resources policies of procedures or the structure of its human resources department?  |                               |  |   |                        |  |  |
| 2.   | Number of Employees who have left their employment with the Organization during the past 12 months:  |                               |  |   |                        |  |  |
|  | Voluntary  | Inv                           | oluntary   |   |                        |  |  |
| 3.   | Does the Organization have va.  a. Equal Opportunity I b. Anti- Discrimination c. Anti Sexual Harassr  | Employment:<br>n:             | es in place regarding:                               | ☐ Ye  | s No                   |  |  |
|  | If no to any of the above, ple   | ase attach a full e           | explanation.   | ∐ Ye  | s 📙 No                 |  |  |
| <b>TX</b> 7  | EIDUCIADN LIADU ITN  |                               |  |   |                        |  |  |
| <ol> <li>FIDUCIARY LIABILITY</li> <li>Please complete the following information regarding the Organization's employee pension benefits plan</li> </ol> |  |                               |  |   |                        |  |  |
| ••   | icase complete the following information regarding the organization is employee pension benefits plan  |                               |  |   |                        |  |  |
|  | Pension Benefit Plan Name  | Plan assets<br>(current year) | Defined Contribution (DC) Or Defined Benefit (DB)    | DB Only -Amount<br>underfunded (only if<br>more than 25%) | Number of Participants |  |  |
|  |  |                               |  |   |                        |  |  |
| Ĺ  |  |                               |  |   |                        |  |  |
| 2.   | In the next 12 months is the 0 merging or terminating any e  |                               | templating (or has the Organiza plan(s)?             | _   | he last year)          |  |  |
|  | If yes, please attach an explan  | nation.                       |  |   |                        |  |  |
| v.   | CRIME  |                               |  |   |                        |  |  |
| 1.   | Does the Organization:  a. Allow the employees who reconcile the monthly bank statement to also sign checks, handle deposits and laccess to check signing machines or signature plates?  Does the Organization:  Allow the employees who reconcile the monthly bank statement to also sign checks, handle deposits and laccess to check signing machines or signature plates?  Does the Organization:  Allow the employees who reconcile the monthly bank statement to also sign checks, handle deposits and laccess to check signing machines or signature plates?  Does the Organization:  Allow the employees who reconcile the monthly bank statement to also sign checks, handle deposits and laccess to check signing machines or signature plates?  Does the Organization:  Yes Does Does Does Does Does Does Does Do |                               |  | s No  |                        |  |  |
|  | c. Verify invoices again authorized master verify invoices again   | -                             | ing purchase order, receiving re<br>issuing payment? | eport and the Ye  | s 🗌 No                 |  |  |
| 2.   | What is the dollar amount ab   | ove which the Or              | ganization requires countersign                      | nature of its checks?                                     |                        |  |  |

### VI. PLEASE ATTACH THE FOLLOWING REQUIRED INFORMATION:

When requesting D&O, EPL or Fiduciary Liability, the most recent annual financial statements, audited if outside audits are performed.

#### VII. NOTICES TO ORGANIZATION:

The undersigned authorized representative of the Organization declares that the statements set forth herein are true, and reasonable effort has been made to obtain sufficient information from all persons proposed for this insurance to facilitate the accurate completion of the Renewal Application. The undersigned authorized representative agrees that if the information supplied on this Renewal Application changes between the date of this Renewal Application and the effective date of the insurance, he/she will, in order for the information to be accurate on the effective date of the insurance, immediately notify the Insurer of such changes, and the Insurer may withdraw or modify any outstanding quotations or agreement to bind insurance.

The submission of this Renewal Application by the Organization to the Insurer or signing of this Renewal Application by the Organization does not obligate the Insurer to issue the insurance. It is agreed that this Renewal Application shall be the basis of the contract if a policy is issued and shall be deemed to be attached to, incorporated into and become a part of, the policy. However, this paragraph does not apply in the state of Utah.

ALL WRITTEN STATEMENTS AND MATERIALS FURNISHED TO THE INSURER IN CONJUNCTION WITH THIS APPLICATION ARE HEREBY INCORPORATED BY REFERENCE INTO THIS APPLICATION AND MADE A PART HEREOF. NOTHING CONTAINED HEREIN OR INCORPORATED HEREIN BY REFERENCE SHALL CONSTITUTE NOTICE OF A CLAIM OR POTENTIAL CLAIM SO AS TO TRIGGER COVERAGE UNDER ANY CONTRACT OF INSURANCE. PROVIDED, HOWEVER, THIS PARAGRAPH DOES NOT APPLY IN THE STATE OF UTAH.

NOTICE TO UTAH RESIDENTS: THE SUBMISSION OF THIS APPLICATION BY THE COMPANY TO THE INSURER OR SIGNING OF THIS APPLICATION BY THE COMPANY DOES NOT OBLIGATE THE INSURER TO ISSUE THE INSURANCE. NOTHING CONTAINED HEREIN SHALL CONSTITUTE NOTICE OF A CLAIM OR POTENTIAL CLAIM SO AS TO TRIGGER COVERAGE UNDER ANY CONTRACT OF INSURANCE. ALL WRITTEN STATEMENTS AND MATERIALS FURNISHED TO THE INSURER IN CONJUNCTION WITH THIS APPLICATION ARE MADE A PART HEREOF PROVIDED THIS APPLICATION AND SUCH MATERIALS ARE ATTACHED TO THE POLICY AT THE TIME OF ITS DELIVERY.

#### WARNING

ANY PERSON WHO, WITH INTENT TO DEFRAUD OR KNOWING THAT S(HE) IS FACILITATING A FRAUD AGAINST AN INSURER, SUBMITS AN APPLICATION OR FILES A CLAIM CONTAINING A FALSE OR DECEPTIVE STATEMENT MAY BE GUILTY OF INSURANCE FRAUD.

NOTICE TO COLORADO APPLICANTS: "IT IS UNLAWFUL TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES, DENIAL OF INSURANCE, AND CIVIL DAMAGES. ANY INSURANCE COMPANY OR AGENT OF AN INSURANCE COMPANY WHO KNOWINGLY PROVIDES FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO A POLICYHOLDER OR CLAIMANT FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE POLICYHOLDER OR CLAIMANT WITH REGARD TO A SETTLEMENT OR AWARD PAYABLE FROM INSURANCE PROCEEDS SHALL BE REPORTED TO THE COLORADO DIVISION OF INSURANCE WITHIN THE DEPARTMENT OF REGULATORY AGENCIES."

**NOTICE TO HAWAII APPLICANTS:** "FOR YOUR PROTECTION, HAWAII LAW REQUIRES YOU TO BE INFORMED THAT PRESENTING A FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OF BENEFIT IS A CRIME PUNICHABLE BY FINES OR IMPRISONMENT. OR BOTH."

NOTICE TO NEW MEXICO APPLICANTS: "ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO CIVIL FINES AND CRIMINAL PENALTIES."

NOTICE TO OREGON APPLICANTS: "ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO MAY BE GUILTY OF INSURANCE FRAUD WHICH MAY SUBJECT SUCH PERSON TO CRIMINAL AND CIVIL PENALTIES, INCLUDING BUT NOT LIMITED TO FINES, DENIAL OF INSURANCE BENEFITS, CIVIL DAMAGES, CRIMINAL PROSECUTION AND CONFINEMENT IN STATE PRISONS."

NOTICE TO WASHINGTON APPLICANTS: "IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES OR A DENIAL OF INSURANCE BENEFITS."

## VII. DECLARATION AND SIGNATURE

THE UNDERSIGNED AUTHORIZED REPRESENTATIVE IS MAKING THE REPRESENTATIONS IN THIS APPLICATION ON BEHALF OF THE ORGANIZATION AND ALL ENTITIES OR PERSONS PROPOSED FOR COVERAGE UNDER THE POLICY.

| DATE | SIGNATURE | TITLE               |
|------|-----------|---------------------|
|      |           |                     |
|      |           |                     |
|      |           | President, CFO, CEO |

NOTE: This Application must be signed by the President, CFO and/or CEO of the Applicant acting as the authorized agent of the persons and entity(ies) proposed for this insurance.

| PRODUCER (Insurance Agent or Broker)                           | INSURANCE AGENCY OR BROKERAGE                         |  |  |  |
|--|---|--|--|--|
| INSURANCE AGENCY TAXPAYER I.D. OR SOCIAL SECURITY NO.          | AGENT OR BROKER LICENSE NO.                           |  |  |  |
| ADDRESS OF AGENT OR BROKER (Include Street, City and Zip Code) |   |  |  |  |
| E-MAIL ADDRESS OF AGENT OR BROKER                              |   |  |  |  |
| SUBMITTED BY (Insurance Agency)                                | INSURANCE AGENCY TAXPAYER I.D. OR SOCIAL SECURITY NO. |  |  |  |
| ADDRESS OF AGENT OR BROKER (Include Street, City and Zip Code) |   |  |  |  |