# **Admiral Insurance Company**

### Executive Liability Insurance Renewal Proposal Form

CLAIMS MADE WARNING FOR APPLICATION: This Proposal Form is for a Claims Made and Reported Policy, relating to claims made against the Insureds during the Policy Period or any Extended Reporting Period that may apply.

- Complete the sections of this Proposal Form for each Coverage Requested as indicated below.
  - Provide details to all "Yes" answers, when applicable, by attachment whether or not prior coverage was in place.

Whenever printed in this Proposal Form, the terms in boldface type shall have the same meanings as indicated in the **Policy**. This Proposal Form is to be completed with respect to the <u>entire</u> **Insured Entity**. **Insured Entity** as used herein is defined to include the **Named Insured** and any **Subsidiaries**.

Name of Named Insured					
Primary Location Street Address				Suite	
City County		State	Zip Code		
Website Address (if applicable)	Federal Er	Federal Employer Identification Number (FEIN)			
Name and title of officer designated as agent of all <b>Insur</b> complimentary Risk Management Services	eds to receive an	y and all notices fr	om the <b>Insurer</b> ,	including but I	not limited to
E-mail Address The contact information provided will be used for internal  The mailing address is the same as the primary location	purposes and wil		Fax Nuy third party.	umber	
Mailing Street Address			Suite		
City	State		Zip Co	ide.	
Coverage and Type of Limit Requested	Oldio		2.p 00		
Indicate Coverage and Limit Requested:					
Directors, Officers and Corporate Liability Insur-	ance Coverage:	☐ Yes ☐ No	Limit Request	ed: \$	
Employment Practices Liability Insur-	☐ Yes ☐ No	Limit Request	ed: \$		
Fiduciary Liability Insur	ance Coverage:	☐ Yes ☐ No	Limit Request	ed: \$	
Crime / Employee Dishor	nesty Coverage:	☐ Yes ☐ No	Limit Request	ed: \$	
	nsom Coverage:	☐ Yes ☐ No	Limit Request		
Employed Lawyers Professional Liability Insur-	☐ Yes ☐ No	Limit Request			
Indicate the Type of Limit Requested:		<b>1</b> 163 <b>1</b> 110		<u> </u>	
Policy Aggregate Limit of Liability for	r all <b>Coverage Se</b>	ctions:			
Separate Aggregate Limit of Liability for e	each <b>Coverage S</b>	ection:			
Combination of Policy Aggregate and Separate Ag	gregate (provide d	details):			
Current Insurance Information		_			
Provide the following information regarding the Ins	sured Entity's mo	set recent incurance	e policies If "No	ne" so state	
Type of Coverage Ca	-	Expiration Date	Limit	Deductible	Premium
Directors and Officers Liability: None			\$	\$	\$
Employment Practices Liability:  None			\$	\$	\$
Fiduciary Liability:  None			\$	\$	\$
Crime / Employee Dishonesty:  None			\$	\$	\$
Kidnap / Ransom Coverage:  None			\$	\$	\$
Employed Lawyers Liability: None		_	\$	\$	\$
<ol> <li>Within the last 3 years, has any Claim been m policies or similar insurance?</li> <li>Within the last 3 years, has any of the above list cancelled or non-renewed?</li> </ol>		milar insurance fo	-	intity been	Yes No

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equity or debt securities?

Business Startups Act of 2012?

#### General Information 4. (a) Form of organization: Cooperative Corporation ■ Joint Venture\* Nonprofit Partnership\* Limited Liability Corporation Other: Sole Proprietorship / Individual \*If a Joint Venture or Partnership, provide participation or ownership structure details by attachment. (b) Type of organization: **Public Administration** Manufacturing / Production Retail Trade Service Industry Web Based Wholesale Distributing 5. The **Named Insured** has been in continuous operation since: 6. (a) What is the Insured Entity's Primary Standard Industrial Classification ("SIC") Code? (b) Describe the **Insured Entity's** nature of operations: ☐ Yes ☐ No (c) Does the **Insured Entity** operate or participate in a Political Action Committee? ☐ Yes ☐ No (d) Does the Insured Entity have a membership in any industry/trade association(s)? If "Yes", provide the association name(s): 7. Is the Named Insured or any Subsidiary publicly held or a public reporting company under the Securities ☐ Yes ☐ No Exchange Act of 1934? 8. Provide the following financial information with respect to the **Insured Entity**: Assets (000): Annual Revenues (000): Total Number of employees: Net Income / Loss (000): \$ Period Ending: Equity (000): 9. Is the **Insured Entity** currently in bankruptcy? ☐ Yes ☐ No 10. Within the next 12 months: (a) is the Insured Entity contemplating filing a petition for protection under the bankruptcy code? ☐ Yes ☐ No (b) does the **Insured Entity** anticipate raising funds by any venture capital, private placement or private offering ☐ Yes ☐ No of any equity or debt securities? (c) does the Insured Entity anticipate any public sale of equity or debt securities and/or the filing of any ☐ Yes ☐ No registration statement or similar disclosure for an offering or sale of securities? (d) does the Insured Entity anticipate any offering or sale of securities pursuant to Title III. Crowdfunding of the ☐ Yes ☐ No Jumpstart Our Business Startups Act of 2012? ☐ Yes ☐ No (e) does the Insured Entity anticipate any plant, facility, branch or office closings, or layoffs? ☐ Yes ☐ No does the **Insured Entity** anticipate any consolidation, divestment, acquisition, tender offer or merger? 11. Within the last 18 months:

IF "YES" TO ANY PART OF QUESTIONS 10. OR 11., PROVIDE DETAILS BY ATTACHMENT.

(a) has there been any change (resignations, departures, retirements, etc.) in the position of the Chairman of the Board, President, Chief Executive Officer, Chief Financial Officer or Managing Partner (or equivalent position)?

(b) has the Insured Entity raised funds by any venture capital, private placement or private offering of any

(c) has the Insured Entity offered or sold to the public any equity or debt securities and/or filed any registration

(d) has the Insured Entity offered or sold securities pursuant to Title III. Crowdfunding of the Jumpstart Our

has the Insured Entity conducted any consolidation, divestment, acquisition, tender offer or merger?

statement or similar disclosure for an offering or sale of securities?

(e) has the Insured Entity conducted any plant, facility, branch or office closings, or layoffs?

☐ Yes ☐ No

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Subs	sidiary Information					
12. Provide the following information on <u>all</u> <b>Subsidiaries</b> of the <b>Insured Entity</b> . If "None", so state.						☐ None
	Subsidiary Name	Nature of Business	Percent* Owned by Insured Entity	<u>Date</u> <u>Created or</u> <u>Acquired</u>	<u>Domestic /</u> <u>Foreign</u>	Nonprofit ☐ Yes ☐ No
						Yes No
	***************************************					☐ Yes ☐ No
	*If <b>Subsidiary</b> is less than 1	00 percent owned, provide details t	to all other owners,	by attachment.		
IT		REED THAT COVERAGE IS NOT F REQUESTED ABOVE IS PROVIDE			NLESS THE IN	FORMATION
Loss	History Information					
13.	relief, been involved in, or h	any <b>Insured</b> , including any <b>Subsi</b> cad any knowledge of any civil or ch domestic or foreign equivalents, i	riminal action, adm			
		mployee or third party alleging disc	rimination, harassm	nent, wrongful di	scharge and/or	
	any wrongful employme			0		Yes No
		Opportunity Commission or any sin		•		☐ Yes ☐ No
		Labor or any similar state or local mited to, the Fair Labor Standards A		iolations of any	wage and nour	☐ Yes ☐ No
	(d) any government agency	y such as the Labor Department or	fair employment ag	ency?		☐ Yes ☐ No
	(e) the U.S. Immigration an	nd Customs Enforcement Agency?				☐ Yes ☐ No
	(f) the National Labor Rela	ations Board?				☐ Yes ☐ No
		he Internal Revenue Service, De er local, state or federal agency?	epartment of Labor	r, Pension Ben	efit Guarantee	☐ Yes ☐ No
	(h) any intellectual property	disputes, including Copyright, Pat	ent, or Trademark L	₋aws?		☐ Yes ☐ No
	(i) any Security Law or Reg	gulation?				☐ Yes ☐ No
	(j) any Anti-Trust or Fair Ti	rade Law?				☐ Yes ☐ No
	(k) the Foreign Corrupt Pra	actices Act?				☐ Yes ☐ No
	(I) the Office of Federal Co	ontract Compliance Programs?				☐ Yes ☐ No
14.	During the last 5 years, has above?	s any Insured, including any Subs	idiary, been involve	ed in any lawsu	it not disclosed	☐ Yes ☐ No
		STIONS 13. OR 14., PROVIDE FU				
		OTHERWISE RESOLVED, BY PROCLAIMANT'S Name		.LOWING INFOI egation	RMATION BY A (d) Current S	
()		Settlement (Indemnity) or Reserve	` '	egation torney's fees	(h) Remedial	
(-, -	(1)	(	(3)	,	(,	

IT IS UNDERSTOOD AND AGREED THAT THE INSURER SHALL NOT BE LIABLE TO MAKE ANY PAYMENT FOR LOSS IN CONNECTION WITH ANY CLAIM MADE AGAINST ANY INSURED BASED UPON, ARISING OUT OF, DIRECTLY OR INDIRECTLY RESULTING FROM OR IN CONSEQUENCE OF, OR IN ANY WAY INVOLVING ANY LAWSUIT, ADMINISTRATIVE PROCEEDING, WRITTEN DEMAND, FACT, CIRCUMSTANCE, OR SITUATION SET FORTH OR THAT SHOULD HAVE BEEN SET FORTH IN THE INSURED'S RESPONSE TO QUESTIONS 13. OR 14.

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# **Directors, Officers and Corporate Liability Section**

>		ors, Officers and Corpo most recent interim a					s coverage.
15. 16.	Activities that f Captive Insura Franchising Total number of Share	engaged in any of the all under The Investmence Company operations of Stock or Member Membership Units:	ent Company Act of a	1940	☐ Genera☐ Insuran☐ Joint Ve	None I Partnership operatice Company operaticenture(s)  Perred Stock:	
17.		information regarding	g the <b>Insured Enti</b>	ty's outst	anding owne	ership, including ind	ividual
		: Holders Owning More ion Stock, Membership			Percent Owned % %	Voting Rights  ☐ Yes ☐ No	Representation on the Board of Directors?  Yes No Yes No Yes No Yes No Yes No
		Employ	ment Practice	s Liabi	lity Section		
>	Complete the Emplo	yment Practices Liabili					).
18.	(a) Number of <b>Emplo</b>		e Leased Employee:  Part Time	s or Indep <u>Seaso</u>			elow.
	Current Year:						
	Last Year:	d Employees does the	Incured Entity omn	lov oppu	ally2		
		endent Contractors does		-	-		
19.	What percentage of the			-	•	nn?	<u> </u>
20.		nformation on <u>all</u> plant					
20.	Location	<del></del>	Nature of Busin			ber of Employees	Domestic / Foreign
21. 22.	Indicate which formal  Employee Handb  Adherence to Em  Anti-Discrimination	ployment "at-will" relat on Equal Employment ( Policy, including Sexu	ocedures have been ionship with all <b>Emp</b> Opportunity Policy	impleme	nted. If "None I-9 Verif Employers v Family I California Er		
23.		tity (details to "Yes" or		•	d by attachme	ent):	D 5
		nt applications for all p an Resource Departme			n nronosad =	mnlovee termination	Yes No
		oloyment counsel revie				<b>рюуее</b> теппіпапоі	n? ☐ Yes ☐ No ☐ Yes ☐ No
		n policy prohibiting Sex				o all <b>Emplovees</b> ?	Yes No
	• •	ory periodic <b>Employee</b>					Yes No

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	(f) (g)	periodically have its employment poli	•	•	. ,	☐ Yes ☐ No ☐ Yes ☐ No
(h) have a written procedure for notification and handling of employment related grievances, disputes, notifications, or claims?						ns,
			Fiduciary	Liability Section		
>		emplete the Fiduciary Liability section of	•		•	
>	Pr	ovide a copy of the most recent public	accountant's au	udit report or IRS Form 550	0 for each <b>Employee Bene</b>	fit Plan.
24.		vide the following information regardin ined by <b>ERISA</b> , (hereinafter referred to Name of Plan			ured Entity maintains or to v <u>Number of</u> <u>Plan</u>	which it contributes. Fair Market Value of Plan Assets (000's)
						\$
						\$
		Plan: (DB)=Defined Benefit; (DC)=De			ock Ownership Plan; (WB)	
		· · · · · · · · · · · · · · · · · · ·		` '		
IT	'IS (	JNDERSTOOD AND AGREED THAT INFORMATION REQU		NOT PROVIDED FOR EM E IS PROVIDED HERE OR		UNLESS THE
25.	If "`	s any employee pension benefit plan o Yes", provide the following details by a ue of shares.				☐ Yes ☐ No
26.	tha	s any employee pension benefit plan n the <b>Insured Entity</b> or a pooled inve Yes", provide name of entity and amo	stment vehicle	such as a mutual fund)?	percent of any entity (othe	r Yes 🗖 No
27.	27. Has any Employee Benefit Plan loaned or pledged any Employee Benefit Plan assets to any party-in-interest				t 🔲 Yes 🖵 No	
28.					☐ Yes ☐ No	
29.	29. Are there any overdue employer contributions for any plan, or has any plan requested or contemplated filing a request for a waiver of contributions?				a 🔲 Yes 🖵 No	
30.	other similar transaction of any <b>Employee Benefit Plan</b> ?  If "Yes", provide details of the transaction by attachment.					☐ Yes ☐ No
31.		ny of the following questions are answ			1 11 1 A	
	(a)	Are all <b>Employee Benefit Plans</b> c ("HIPAA")?	ompliant with t	ne Health Insurance Porta	ability and Accountability A	ct Yes No
	(b)	Does the plan sponsor comply wi Employee Benefit Plans?	th the summar	ry plan description require	ements under ERISA for	
	(c)		s or pension pla	ans have a written investme	ent policy?	☐ Yes ☐ No☐ Yes ☐ No
	` ,	Are all employee pension benefit plan				Yes No
	(e)			· · · · · · · · · · · · · · · · · · ·	•	Yes No
Prod	luce	er Information				
Sul	bmitt	ed by (Agency Name)			Dated	
Ag	Agent's Name (Individual's Name)		Agent's License Number			

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### Please Read Carefully

The undersigned, acting on behalf of all proposed **Insureds**, declare that the statements set forth herein are true and correct and that thorough efforts have been made to obtain sufficient information from each **Insured** proposed for this insurance to facilitate the proper and accurate completion of this Proposal Form.

The undersigned agree that the particulars and statements contained in the Proposal Form and any material submitted herewith are their representations and are the basis of the insurance contract. The undersigned further agree that the Proposal Form and any material submitted herewith shall be considered attached to and a part of the **Policy**. Any material submitted with the Proposal Form shall be maintained on file (either electronically or paper) with the **Insurer** and shall be deemed to be attached hereto as if physically attached.

It is further agreed that:

- if any significant change in the condition of the applicant is discovered between the date of this Proposal Form and the Policy
  inception date, which would render this Proposal Form inaccurate or incomplete, notice of such change will be reported in writing
  to the Insurer immediately:
- any **Policy**, if issued, will be in reliance upon the truth of such representations, provided, however, with respect to such statements and representations, no knowledge or information possessed by any **Insured Person** shall be imputed to any other **Insured Person**. If any person or persons knew as of the **Policy** inception date that such declarations and statements contained in the Proposal Form(s) were untrue, inaccurate or incomplete, and such statements materially affect either the acceptance of the risk or the hazard assumed by the **Insurer** under this **Policy**, then this **Policy** shall not apply as to that person or persons. However, if the President, Chief Executive Officer, Chief Financial Officer or Managing Partner of the **Insured Entity** knew as of the **Policy** inception date that such declarations and statements contained in the Proposal Form(s) were untrue, inaccurate or incomplete, and such statements materially affect either the acceptance of the risk or the hazard assumed by the **Insurer** under this **Policy**, then this **Policy** shall not apply as to that person or persons and the **Insured Entity**;
- the information contained in this Proposal Form shall not be used by the **Insureds** as notice as provided for in section VII. of the Common Policy Terms and Conditions Section of this **Policy**;
- this Proposal Form has been completed as respects the entire Insured Entity;
- the signing of this Proposal Form does not bind the undersigned to purchase the insurance.

Dated	President, Chief Executive Officer, Chief Financial Officer, or Managing Partner (Signature)				
	President, Chief Executive Officer, Chief Financial Officer, or Managing Partner (Print Name)				
	Title				
Dated	Human Resources Manager, or equivalent position (Signature)				

This Admiral Insurance Company Proposal Form, including any material submitted herewith, shall be held in strictest confidence.

#### A POLICY CANNOT BE ISSUED UNLESS THE PROPOSAL FORM IS PROPERLY SIGNED AND DATED.

Please submit this Proposal Form including appropriate documentation to: Monitor Liability Managers, 2850 West Golf Road, Suite 800, Rolling Meadows, IL 60008-4039

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NOTICE TO COLORADO APPLICANTS: IT IS UNLAWFUL TO KNOWINGLY PROVIDE FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE COMPANY. PENALTIES MAY INCLUDE IMPRISONMENT, FINES, DENIAL OF INSURANCE, AND CIVIL DAMAGES. ANY INSURANCE COMPANY OR AGENT OF AN INSURANCE COMPANY WHO KNOWINGLY PROVIDES FALSE, INCOMPLETE, OR MISLEADING FACTS OR INFORMATION TO A POLICY HOLDER OR CLAIMANT FOR THE PURPOSE OF DEFRAUDING OR ATTEMPTING TO DEFRAUD THE POLICY HOLDER OR CLAIMANT WITH REGARD TO A SETTLEMENT OR AWARD PAYABLE FROM INSURANCE PROCEEDS SHALL BE REPORTED TO THE COLORADO DIVISION OF INSURANCE WITHIN THE DEPARTMENT OF REGULATORY AGENCIES.

NOTICE TO NEW MEXICO, PENNSYLVANIA APPLICANTS: ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME AND SUBJECTS SUCH PERSON TO CRIMINAL AND CIVIL PENALTIES.

NOTICE TO APPLICANTS OF KENTUCKY: ANY PERSON WHO KNOWINGLY, AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE CONTAINING ANY MATERIALLY FALSE INFORMATION OR CONCEALS, FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME.

NOTICE TO APPLICANTS OF NEW JERSEY AND OKLAHOMA: ANY PERSON WHO KNOWINGLY, AND WITH INTENT TO INJURE, DEFRAUDS OR DECEIVES ANY INSURER OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM FOR THE PROCEEDS OF AN INSURANCE POLICY CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION OR CONCEALS FOR THE PURPOSE OF MISLEADING INFORMATION CONCERNING ANY FACT MATERIAL THERETO, IS GUILTY OF A FELONY AND IS SUBJECT TO CRIMINAL AND CIVIL PENALTIES.

NOTICE TO MAINE, MASSACHUSETTS, TENNESSEE, VIRGINIA, AND WASHINGTON APPLICANTS: IT IS A CRIME TO KNOWINGLY PROVIDE FALSE, INCOMPLETE OR MISLEADING INFORMATION TO AN INSURANCE COMPANY FOR THE PURPOSE OF DEFRAUDING THE COMPANY. PENALTIES INCLUDE IMPRISONMENT, FINES AND DENIAL OF INSURANCE BENEFITS.

NOTICE TO OHIO APPLICANTS: ANY PERSON WHO, WITH INTENT TO DEFRAUD OR KNOWING THAT HE IS FACILITATING A FRAUD AGAINST AN INSURER, SUBMITS AN APPLICATION OR FILES A CLAIM CONTAINING A FALSE OR DECEPTIVE STATEMENT IS GUILTY OF INSURANCE FRAUD. NOTICE TO APPLICANTS OF FLORIDA: ANY PERSON WHO KNOWINGLY AND WITH INTENT TO INJURE, DEFRAUD OR DECEIVE ANY INSURER FILES A STATEMENT OF CLAIM OR AN APPLICATION CONTAINING ANY FALSE, INCOMPLETE, OR MISLEADING INFORMATION IS GUILTY OF A FELONY OF THE THIRD DEGREE.

NOTICE TO ALABAMA, ARKANSAS, DISTRICT OF COLUMBIA, LOUISIANA, AND RHODE ISLAND APPLICANTS: ANY PERSON WHO KNOWINGLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR KNOWINGLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN PRISON.

NOTICE TO NEW YORK APPLICANTS: ANY PERSON WHO KNOWINGLY AND WITH INTENT TO DEFRAUD ANY INSURANCE COMPANY OR OTHER PERSON FILES AN APPLICATION FOR INSURANCE OR STATEMENT OF CLAIM CONTAINING ANY MATERIALLY FALSE INFORMATION, OR CONCEALS FOR THE PURPOSE OF MISLEADING, INFORMATION CONCERNING ANY FACT MATERIAL THERETO, COMMITS A FRAUDULENT INSURANCE ACT, WHICH IS A CRIME, AND SHALL ALSO BE SUBJECT TO A CIVIL PENALTY NOT TO EXCEED FIVE THOUSAND DOLLARS AND THE STATED VALUE OF THE CLAIM FOR EACH SUCH VIOLATION.

<u>NOTICE TO MARYLAND APPLICANTS:</u> ANY PERSON WHO KNOWINGLY OR WILLFULLY PRESENTS A FALSE OR FRAUDULENT CLAIM FOR PAYMENT OF A LOSS OR BENEFIT OR WHO KNOWINGLY OR WILLFULLY PRESENTS FALSE INFORMATION IN AN APPLICATION FOR INSURANCE IS GUILTY OF A CRIME AND MAY BE SUBJECT TO FINES AND CONFINEMENT IN PRISON.

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