15 Mountain View Road, P. O. Box 1615, Warren, NJ 07061-1615

APPLICATION FINANCIAL INSTITUTION BOND BROKERS

UNDERWRITTEN IN FEDERAL INSURANCE COMPANY OR VIGILANT INSURANCE COMPANY

Please answer all of the following inquiries. If the COMPANY agrees to issue a Bond, all of the information which the Applicant provides will become part of any bond issued to the Applicant by Federal Insurance Company or Vigilant Insurance Company. Any intentional misrepresentation, omission, concealment or incorrect statement of a material fact in this APPLICATION will be grounds for recision.

Please note: The term "Applicant" as used in this APPLICATION refers to all entities for which coverage is desired. It is agreed that coverage is desired for the First Named Assured and those entities listed on the Schedule of Additional Named Assured.

A. GENERAL INFORMATION

1. a. Name of First Named Assured:

- **b.** Address of First Named Assured:
- 2. Please complete the Schedule of Additional Named Assured under Section L.
- 3. Name of Agent: _____
- 4. a. With respect to ownership, is the Applicant:

	(1) a publicly owned corporation?	□ YES □ NO
	(2) a privately owned corporation?	□YES □NO
	(3) a partnership?	□YES □NO
	(4) Other? If yes, please provide, on a separate sheet, full details.	□YES □NO
b.	Does any individual or organization own more than ten (10%) percent of the firm?	
	If yes , please attach a schedule listing the names and ownership percentage of those individuals or organizations.	
c.	Has there been any change of control, merger, purchase or acquisition of assets or liabilities within the previous three (3) years?	□YES □NO
	If yes , please attach a schedule indicating the transfer(s) made, date(s), and individual(s) or organizations involved.	

5. Please indicate what percentage of the Applicant's revenues are derived from the following operations:

a.	Broker/Dealer	 c.	Arbitrage	
b.	Investment Advisory:	 d.	Commodities	
(1)	Mutual Fund Management	 e.	Mergers and Acquisitions	
(2)	Pension Management	 f.	Underwriting	
(3)	Trust Management	 g.	Other	
(4)	Other			

(If necessary, please provide, on a separate sheet, full details, including scope of services and percentage of revenues derived from such other activity.)

6. Please list the names of exchanges, trade associations or trade organizations of which the Applicant is a member:

B. STATISTICS

With respect to the Applicant, please provide the total number of:

1. Employees		2. Branch Offices	
(1) Sales			
(2) Cage			
(3) Audit			
(4) All Other			
Total			
	C. SECU	IRITIES	
1. Please indicate the	MAXIMUM value of securities held at the	he Applicant's:	
a. Head Office	Negotiable \$	Non-Negotiable \$	
b. Branches (total)	Negotiable \$	Non-Negotiable \$	
2. How many employe	es have access to securities in the cag	e?	
3. Has any one employ premises or at a bar		deposit securities in, the cage on your	□YES □NO
	e area and/or cashier's department strictl e or cashier's department?	y limited to employees who are regularly	□YES □NO

5. A	re employees required to sign in and ou	ut of the cage area?		□YES □NO
6. H	ow often are all securities physically co	ounted and verified with stock or bond	d records?	
7. ls	this verification performed by employee	es other than those whose duties invo	lve handling securities?	
8. D	o you use facsimile signature machine	s to sign securities?		
lf	yes:			
а	who has custody?			
b	is access to the machines and their	use restricted?		
с	where are the machines kept at nigh	t?		
9. P	lease indicate the MAXIMUM amount of	of securities in transit at any one time	e with:	
а	a single employee	Negotiable \$	_ Non-Negotiable \$ _	
b	two employees	Negotiable \$	_ Non-Negotiable \$ _	
с	a contracted messenger service	Negotiable \$	_ Non-Negotiable \$ _	
d	. an armored car	Negotiable \$	_ Non-Negotiable \$ _	
е	a transportation company not using an armored car	Negotiable \$	_ Non-Negotiable \$ _	
10. A	re certificates microfilmed both when e	ntering and on leaving your premises	;?	□YES □NO
lf	no , please explain procedures:			
11. D	o you participate in any system(s) for t	he central handling of securities?		□YES □NO
lf	yes, please list the Name(s) and Loca	tion(s) of each system below:		
N	ame	Location		
-				
		D. AUDITING PRACTICES		
1. V	/ith respect to External Audits:			
а	. Have you made provisions for an ar accountant (CPA)?	nnual audit to be conducted by an ou	utside certified public	□YES □NO
b	. Has the CPA rendered an unqualified	d opinion for each of the previous thre	ee (3) years?	
С	. Has there been any change in the C	PA used by the Applicant in the previ	ous three (3) years?	□YES □NO

F	Has	s the	ere	beer	n any	/ cn	ange	e in t	ne	CP/	4 u	sea	by	the	App	SIIC	anti	in the	e pr	eviou	is th	ree	(3)	yea	ars	37
Г	Has	stne	ere	beer	i any	/ cn	lange	e in t	ne	CP/	4 u	sea	by	the	Ар	SIICe	anti	in the	e pr	eviou	is th	ree	(3)		yea	years

If yes, please provide, on a separate sheet, full details.

	d.	Have you complied with all recommendations made as a result of your most recent audit?	□YES □NO
		If no, please attach a schedule explaining any noncompliance with such recommendations.	
	e.	Do you plan any change in the audit program?	
	f.	Does the CPA report directly to the Board of Directors or Partners?	
	g.	Are all locations included in the audit?	
2.	Wi	th respect to Internal Audits:	
	a.	Does the Applicant employ an internal staff auditor?	
		If yes, is the staff auditor's position full-time?	
	b.	Does this Auditor report directly to the Board of Directors or Partners?	
	c.	Does the audit department conduct an annual surprise audit at all locations?	
	d.	Please indicate the number of full-time employees assigned to the audit department.	
	e.	Has the Applicant met the scope and objectives of the formalized internal audit plan during the previous two (2) years?	□YES □NO
		If no, please provide, on a separate sheet, full details.	
3.	Ple	ease give the dates of the last three (3) regulatory exams and indicate what authority performed each	exam:
	Da	te:/ / Date:/ / Date:/ /	
	Au	thority:	
4.		ring the previous three (3) years, have you complied with all criticism made by the Securities change Commission and/or any state, federal or exchange authority?	□YES □NO
	lf n	o, please provide, on a separate sheet, full details.	

E. ORGANIZATION & INTERNAL CONTROL

1. Please indicate if the Applicant maintains written procedures covering the following:

a.	Account initiation and maintenance?	□YES □NO
b.	Trade initiation and trade ticket execution?	
c.	Equity and fixed income trading operations?	□YES □NO
d.	Reconciliation of all trades?	□YES □NO
e.	Control of stock transfer and cashiering?	□YES □NO
f.	Physical custody and safekeeping?	□YES □NO
g.	Data processing operations?	□YES □NO

	h.	Code of ethics?	
	i.	Internal audits?	
	j.	Investment advisory operation?	□YES □NO
2.	Wit	th respect to "in-house" checks:	
	a.	At what dollar amount do you require dual signatures?	\$
	b.	Are check signing machines used?	
		If yes, please describe, on a separate sheet, controls over signature plates to prevent misuse.	
	c.	Is dual control established and maintained for the handling of the reserve supply of official checks?	□YES □NO
3.	Wit	th respect to Customer Accounts:	
	a.	Is a new account application completed for all new customers?	
	b.	Is the information on the new account application verified prior to opening an account for a customer?	□YES □NO
		If yes, please provide, on a separate sheet, full details.	
	c.	Do you require approval of the new account application by a senior officer when the information in a. and b. above is complete and prior to commencing trading?	□YES □NO
4.		e registered owners of stocks and bonds required to sign any such instrument in the presence of officer or employee before they are accepted for transfer?	□YES □NO
5.		e customers who discover discrepancies in their accounts instructed to write or telephone a signated employee who has no other duties in connection with customer transactions?	□YES □NO
6.	Are	e customers requesting address changes required to do so in writing?	
7.	Are	e such requests verified at both the old and new addresses of the customer?	
8.	Nu nur	mber of Discretionary Accounts: and% of the total mber of accounts as of:/	
9.	a.	Number of Margin Accounts: and% of the total number of accounts as of:/ /	
	b.	Outstanding total dollar balance due from Margin Customers.	\$
10.	Wh	nen is any account considered inactive?	
11.	Wh	nat controls are there for inactive accounts?	

F. BANK ACCOUNTS

1.	Are monthly bank statements and cancelled checks examined and reconciled to general books and cash disbursement records by persons other than those who keep such books and records?	
2.	Do you have a specific agreement with your bank as to who in your firm is authorized to transfer funds, request changes in procedures or arrangements, obtain records or otherwise handle dealings on the firm's behalf?	
3.	Who is authorized to add or delete names to that agreement?	
	G. PERSONNEL	
1.	a. Briefly outline your investigations and verifications of prospective employees prior to their employment. If necessary, please attach a separate sheet.	
	b. Are all such prospective employees subject to the same review?	
	If no , please explain:	
	2. Are registered representatives permitted to work part-time for any other firm?	□YES □NO
3.	Are employees required to annually agree in writing that they have read the Applicant's ethics code and are abiding by said code?	
	If yes, what level(s) of employees are required to do so?	
4.	Are employees' and officers' accounts segregated and reviewed for unusual activity?	
	a. Do these accounts require specific approval by an independent designated senior officer prior to each trade?	
	b. Are employees and officers permitted to trade on margin for their own account?	
5.	Do you require annual vacations of at least 2 consecutive weeks for all employees?	

H. DATA PROCESSING

1.		e passwords used to afford varying levels of entry to the DP system depending on the need and horization of the user?	
	a.	If yes, how often are passwords changed?	
	b.	Are they changed when an employee is terminated or moved to a new area?	

2.	Are all programmers prohibited from entering the DP area?	
3.	Are there at least two (2) employees on duty during any DP shift?	
4.	Is access to DP premises restricted to authorized personnel only?	
5.	Is your DP system programmed to detect unusual account activity?	
6.	Is the output reconciled by persons who did not prepare the input or handle the processing?	
7.	Do you have a full continuous DP audit program in operation?	
	If not, please indicate the scope of the current DP audit:	
_		
8.	Do you have a disaster recovery program?	
	If yes, has it been tested?	□YES □NO
9.	If Computer System Coverage is desired, please list the Name(s) and Function(s) of each system	
	below:	
	below: Name Function	
1.	Name Function	□YES □NO
1.	Name Function	□ YES □ NO
1.	Name Function	□ YES □ NO □ YES □ NO □ YES □ NO □ N/A

If necessary, please attach a separate sheet providing such information. If not, please check $\hfill\square$ NONE.

J. OTHER INFORMATION

1. Have you any knowledge of, or information concerning, any occurrence or circumstance that may materially affect this proposal other than I.2. above?

□ YES □ NO

If yes, please explain:

- 2. Please attach the following information with this completed APPLICATION:
 - a. Most recent Focus Report.
 - b. Most recent Fiscal Year Audited Financial Statement.
 - (1) CPA Letter of Recommendation to Management.
 - (2) Management's written response to CPA Letter of Recommendation.
 - c. Most recent Annual Report.

K. REQUESTED COVERAGES

INSURING CLAUSES		LIMITS	DEDUCTIBLE AMOUNT
1.	Dishonesty:		
	A. Employee	\$	\$
	B. Trade or Loan	\$	\$
	C. Partner (if Partnership)	\$	\$
2.	On Premises	\$	\$
3.	In Transit	\$	\$
4.	Forgery or Alteration	\$	\$
5.	Extended Forgery	\$	\$
6.	Counterfeit Money	\$	\$
7.	Computer System	\$	\$
8.	Facsimile Signature	\$	\$

ASSURED
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OF ADDI
HEDULE
L. SCF

Name of Additional Assured	Date Created or Acquired	State of Incorp.	Percent of Ownership	Nature of Business	Domestic or Foreign	Name of Parent Institution	Financia Most R Total Revenues	Financial Information for Most Recent Year End Total Total Net /enues Assets Incor (in Millions)	on for End Net Income

This information is attached to and forms a part of the APPLICATION.

The undersigned persons declare that to the best of their knowledge the statements set forth above and in any attachments to this APPLICATION are true and correct, and that every reasonable effort has been made to obtain sufficient information to facilitate the proper and accurate completion of this APPLICATION. The undersigned agree that if any significant change in the condition of the Applicant is discovered between the date of this APPLICATION and the effective date of the Bond which would render this APPLICATION inaccurate or incomplete, notice of such change will be reported in writing to the COMPANY immediately and, if necessary, any outstanding quotation may be modified or withdrawn. The undersigned persons understand and further agree that the completion and signing of this APPLICATION neither binds the COMPANY to sell nor the Applicant to purchase the insurance.

PLEASE NOTE: ONLY DULY APPOINTED AGENTS OF THE COMPANY AND LICENSED BROKERS ARE AUTHORIZED TO SOLICIT APPLICATIONS FOR COVERAGE. AGENTS AND BROKERS ARE NOT AUTHORIZED TO BIND COVERAGE. NO COVERAGE SHALL BE PROVIDED UNLESS THE COMPANY ACCEPTS THE APPLICATION AND BINDS THE COVERAGE.

False Information:

Any person who, knowingly and with intent to defraud any insurance company or other person, files an Application for insurance containing any false information, or conceals for the purpose of misleading, information concerning any material fact thereto, commits a fraudulent insurance act, which is a crime.

False Information (Florida Only):

Any person who, knowingly and with intent to injure, defraud, or deceive any insurer, files a statement of claim or an Application containing any false, incomplete, or misleading information, is guilty of a felony of the third degree.

False Information (Louisiana Only):

Any person who, knowingly and with intent to deceive any insurance company or other person, files an Application for insurance containing any false information, or conceals for the purpose of misleading, information concerning any material fact thereto, commits a fraudulent insurance act, which is a crime.

False Information (Nebraska Only):

Any person who, knowingly and with intent to defraud any insurance company or other person, files an Application for insurance containing any false information, or conceals for the purpose of misleading, information concerning any material fact thereto, commits a fraudulent insurance act, which is a crime, when such person subsequently submits a claim.

False Information (New York Only):

Any person who, knowingly and with intent to defraud any insurance company or other person, files an Application for insurance containing any false information, or conceals for the purpose of misleading, information concerning any material fact thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

False Information (Pennsylvania Only):

Any person who, knowingly and with intent to defraud any insurance company or other person, files an Application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any material fact thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

False Information (Virginia Only):

Any person who, knowingly and with intent to defraud any insurance company or other person, files an Application for insurance containing any false information, or conceals for the purpose of misleading, information concerning any material fact thereto, commits a fraudulent act, which is a crime.

First	Named Assured:		
By		By	
, –	Signature of Chief Executive Officer (or other Senior Officer if the Chief Executive Officer is also the Chairman, Board of Directors)	Signature of Chairman, Board of Directors	
Date		Date	

A Bond cannot be issued unless the APPLICATION is properly signed and dated by the Chief Executive Officer (or other senior officer if the Chief Executive Officer is also the Chairman, Board of Directors) and the Chairman, Board of Directors.

NOTE: This APPLICATION and all attachments shall be treated in strictest confidence.